

RHH Franks (New Milton) Ltd
Conditions of Purchase

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1. Interpretation

1.1 In these Conditions:

“BUYER” means RHH Franks (New Milton) Ltd (a private company registered in England with limited liability under company number 690175) whose registered office is at Ludwell House, 2 Guildford Street, Chertsey, Surrey, KT16 9BQ;

“CONDITIONS” means the standard terms and Conditions of purchase set out in this document;

“CONTRACT” means the Contract for the sale and purchase of the Goods and/or the supply and acquisition of the Services which shall comprise these Conditions; any special terms and Conditions agreed in Writing between the Buyer and the Seller; the Specification and the Order;

“DELIVERY ADDRESS” means the address stated on the Order;

“GOODS” means the Goods (including any instalment of the Goods or any part of them) which the Seller is to supply in accordance with these Conditions;

“ORDER” means the Buyer’s Order for the Goods and/or Services as set out in the Buyer’s purchaser Order form attached which shall be subject to these Conditions;

“PARTY” means a person taking part in the transaction or contract;

“PRICE” means the Price of the Goods and/or the charge for the Services;

“SELLER” means the person so described in the Order;

“SERVICES” means the Services (or any part of them) described in the Order;

“SPECIFICATION” includes any plans, drawings, data or other information relating to the Goods or Services; and

“WRITING” includes fax, email and comparable means of communication.

1.2 Any reference in these Conditions to a statute or a provision of a statute shall be construed as a reference to that statute or provision as amended, re-enacted or extended at the relevant time.

1.3 The headings in these Conditions are for convenience only and shall not affect their interpretation.

2. Basis of Purchase

2.1 The Order and any Specification constitutes an offer by the Buyer to purchase the Goods and/or acquire the Services from the Seller in accordance with such offer. The Contract shall be formed upon unconditional acceptance by the Seller of the Buyer’s Order, any Specification and these Conditions. The Contract shall constitute the entire agreement between the parties to the exclusion of any other terms and Conditions or any other agreement, arrangement or understanding which is made or purported to be made between the Seller and the Buyer, whether written or oral, relating to its subject matter.

2.2 No variation to the Order or these Conditions shall be binding unless agreed in Writing between the authorised representatives of the Buyer and the Seller.

2.3 In the event that the Order does not state Price or delivery, Buyer will not be bound to any Prices or delivery to which it has not specifically agreed in Writing.

- 2.4 The Seller must have implemented a quality management system that has a recognised accreditation.
- 2.5 The Seller must only use Customer designated or approved external providers, including process sources (e.g., special processes). Process sources must be Nadcap accredited.
- 2.6 The Seller must be aware of their contribution to product or service conformity and product safety and flow down awareness.
- 2.7 The Seller must ensure that the importance of ethical behaviour is flowed down.

3. Specifications

- 3.1 The quantity, quality and description of the Goods and the Services shall be as provided in the Contract.
- 3.2 Any Specification supplied by the Buyer to the Seller, or specifically produced by the Seller for the Buyer, in connection with the Contract, together with the copyright, design rights or any other intellectual property rights in the Specification, shall be the exclusive property of the Buyer. The Seller shall not disclose to any third party or use any such Specification, the details of an Order or the terms of any Contract unless required for the purpose of the Contract.
- 3.3 The Seller shall comply with all applicable regulations or other legal requirements concerning the manufacture, labelling, packaging, storage, handling, packing and delivery of the Goods and shall obtain and at all times maintain all necessary licences, approvals and consents, and comply with all applicable laws in the performance of the Services.
- 3.4 The Seller shall not unreasonably refuse any request by the Buyer to inspect and test the Goods during manufacture, processing or storage at the premises of the Seller or any third party prior to despatch. No inspection or test carried out by the Buyer shall relieve the Seller of its responsibilities under or in relation to the Contract.
- 3.5 If as a result of inspection or testing the Buyer is not satisfied that the Goods will comply in all respects with the Contract, and the Buyer so informs the Seller within a reasonable period of time from inspection or testing, the Seller shall immediately take such steps as are necessary to ensure compliance.
- 3.6 The Buyer, their Customer and regulatory authorities shall have right of access to the applicable areas of all facilities, at any level of the supply chain, involved in the Order and to all applicable records at any time on prior written notice .
- 3.7 The Goods shall be identified in accordance with the Buyer's instructions and any applicable regulations or requirements of the carrier, and properly packed and secured so as to reach their destination in an undamaged condition.
- 3.8 The Seller shall maintain, indefinitely, or until Written permission has been granted by a Director of the Buyer, records that shall remain legible, readily identifiable and retrievable.

4. Price of the Goods and Services

- 4.1 The Price of the Goods and the Services shall be as stated in the Order and, unless otherwise so stated, shall be:
 - 4.1.1 exclusive of any applicable value added tax (which shall be payable by the Buyer subject to receipt of a VAT invoice); and

4.1.2 inclusive of all charges for packaging, packing, shipping, carriage insurance and delivery of the Goods to the Delivery Address and any duties, imports, levies other than value added tax.

4.2 No increase in the Price may be made (whether on account of increased material, labour or transport costs, fluctuation in rates of exchange or otherwise) without the prior consent of the Buyer in Writing.

4.3 In the event that the Buyer shall be owed any monies under any other Contract or arrangement entered into between the Buyer and the Seller, the Buyer shall be entitled to offset the Price of the Goods and the Services or any part thereof in diminution of the sums due from the Seller to the Buyer.

5. Terms of Payment

5.1 The Seller shall be entitled to invoice the Buyer on or at any time after delivery of the Goods and/or performance of the Services, as the case may be, and each invoice shall quote the number of the Order.

5.2 Unless otherwise stated in the Order, the Buyer shall endeavour to pay the Price of the Goods and/or the Services within agreed terms, or within 60 days.

6. Delivery

6.1 The Goods shall be delivered to the Delivery Address and/or the Services shall be performed at the place specified in the Order on the date or within the period stated in the Order. Delivery of the Goods shall always be during the Buyer's usual business hours, unless previously agreed with the Buyer in Writing.

6.2 Where the date of delivery of the Goods and/or of performance of the Services is to be specified after the placing of the Order, the Seller shall give the Buyer reasonable notice of the date of delivery which shall be a date acceptable to the Buyer.

6.3 On-time Delivery performance shall be monitored when deemed necessary by the Buyer. The Seller will be notified if targets are not achieved and actions may be taken.

6.4 The Seller shall notify the Buyer in Writing immediately of any actual or potential delay or threat of delay to the delivery of the Order.

6.5 Delivery documentation such as a certificate of conformity, quoting the number of the Order must accompany each delivery or consignment of the Goods and must be displayed prominently.

6.6 The Seller shall not deliver the Goods and/or perform the Services by instalments without the prior Written consent of the Buyer. If the Goods are to be delivered, or the Services are to be performed, by instalments, the Contract will be treated as a single Contract and not several.

6.7 The Buyer shall be entitled to reject any Goods delivered which are not in accordance with the Contract, and shall not be deemed to have accepted any Goods until the Buyer has had a reasonable time to inspect them following delivery or, if later, within a reasonable time after any latent defect in the Goods has become apparent.

6.8 The Seller shall give the Buyer reasonable notice of any instructions or other information required to enable the Buyer to accept delivery of the Goods and/or performance of the Services.

6.9 The Seller shall be responsible for the proper packaging of Goods supplied.

6.10 The Buyer shall not be obliged to return to the Seller any packaging or packing materials for the Goods, whether or not any Goods are accepted by the Buyer, unless previously agreed in Writing with the Buyer.

7. Risk and Property

- 7.1 Risk of damage to or loss of the Goods shall pass to the Buyer upon completion of delivery to the Buyer in accordance with the Contract.
- 7.2 The title to property in the Goods shall pass to the Buyer on the earlier to occur of:
- i) when payment is made, pro rata if partial payments are made, regardless of date of delivery; and
 - ii) on delivery even if payment has not been made.

8. Warranties and Liability

- 8.1 The Seller warrants and represents to the Buyer that the Goods:
- 8.1.1 will correspond with their description and any applicable Specification;
 - 8.1.2 will be of satisfactory quality (within the meaning of the Sale of Goods Act 1979, as amended) and fit for any purpose held out by the Seller or made known to the Seller in Writing at the time the Order is placed;
 - 8.1.3 will be free from defects in design (unless Goods are made to print), material and workmanship and shall remain so for a period of 12 months after delivery, unless otherwise agreed in Writing;
 - 8.1.4 will correspond with any relevant Specification or sample; and
 - 8.1.5 will comply with all statutory requirements and regulations relating to the sale of the Goods.
- 8.2 The Seller warrants and represents to the Buyer that in the provision of the Services the Seller:
- 8.2.1 will conform with any applicable Specification;
 - 8.2.2 will co-operate with the Buyer in all matters relating to the Services and comply with all instructions of the Buyer;
 - 8.2.3 will perform the Services with the best care, skill and diligence in accordance with best practice and standards of quality as are found in the Seller's industry, profession or trade;
 - 8.2.4 will provide all equipment, tools and vehicles and such other items as are required to provide the Services;
 - 8.2.5 will use the best quality Goods, materials, standards and techniques and ensure that the Goods and materials supplied and used in the Services or transferred to the Buyer will be free from defects in workmanship, installation and design (unless Goods are made to print);
 - 8.2.6 will not do or omit to do anything which may cause the Seller to lose any licence, authority, consent or permission on which it relies for the purposes of conducting its business, and the Seller acknowledges that the Buyer may rely or act on the Services.

9. Acceptance & Rejection

- 9.1 Quality performance shall be monitored when deemed necessary by the Buyer. The Seller will be notified if targets are not achieved and actions may be taken.
Statistical techniques for product acceptance and related instructions must be approved by the Buyer.

- 9.2 The Seller must notify the Buyer of changes to processes, products, or services, including changes of their external providers or location of manufacture, and obtain the Buyers approval.
- 9.3 The Seller must immediately notify the Buyer of nonconforming processes, products or services and obtain approval for their disposition.
- 9.4 If any Goods and/or Services are found to be non-conforming or are not in accordance with the Contract in any way including but not limited to where Goods and/or Services are defective or not supplied or not delivered by the delivery date the Buyer shall be entitled to any one or more of the following remedies, whether or not it has accepted the Goods and/or the Services:
 - 9.4.1 to terminate the Contract with immediate effect;
 - 9.4.2 to hold such non-conforming Goods for a reasonable period of time at Sellers risk and expense pending a determination to accept or reject any or all thereof;
 - 9.4.3 to return such non-conforming Goods to the Seller at Buyers election and at the Seller's own risk and expense;
 - 9.4.4 to accept such non-conforming Goods subject to an equitable mutually agreed Price reduction;
 - 9.4.5 to require the Seller to repair or replace the rejected Goods, or to provide a full refund of the Price of the rejected Goods (if paid);
 - 9.4.6 to recover from the Seller any costs incurred by the Buyer in obtaining replacement or the correction of the non-conforming Goods and/or substitute Services from a third party;
 - 9.4.7 to recover all expenses costs, loss or expenses incurred by the Buyer which are in any way attributable to the Seller's failure to carry out any of its obligations, including a failure to meet any agreed dates, under the Contract;
 - 9.4.8 where the Buyer has paid in advance for Services that have not been provided by the Seller, to have such sums refunded by the Seller; and/or
 - 9.4.9 unless agreed in Writing by the Buyer and the Seller, if the Goods and/or Services are not delivered on the due date the Buyer shall be entitled to deduct from the Price or (if the Buyer has paid the Price) to claim from the Seller by way of liquidated damage for delay one percent of the Price for every week's delay, up to the value of the Goods so delayed.

10. Confidentiality

- 10.1 All Specifications, information, data, drawings, software, the Order and other items which are supplied by the Buyer or obtained by the Seller and paid for by the Buyer shall not be disclosed by the Supplier to any third party, or published or distributed without Buyers prior Written consent during and after the termination of this Order. Upon Buyers request such information and all copies thereof shall be returned or forwarded to the Buyer.

11. Termination

- 11.1 The Buyer shall be entitled to cancel the Order, in respect of all or part only of the Goods and/or the Services, by giving notice to the Seller at any time prior to delivery or performance whereupon the Seller shall discontinue all work on the Order and the Buyer shall pay to the Seller fair and reasonable compensation for Work-in-progress at the time of termination but such compensation shall not include loss of anticipated profits or any consequential loss.

- 11.2 The Buyer shall be entitled to terminate the Contract without liability to the Seller by giving notice to the Seller at any time if:
- 11.2.1 the Seller breaches any provision under Clause 12;
 - 11.2.2 the Seller makes any voluntary arrangement with its creditors (within the meaning of the Insolvency Act 1986) or (being an individual or firm) becomes bankrupt or (being a company) becomes subject to an administration Order or goes into liquidation (other than for the purpose of amalgamation or reconstruction);
 - 11.2.3 an encumbrancer takes possession, or a receiver is appointed, of any of the property or assets of the Seller;
 - 11.2.4 the Seller ceases, or threatens to cease, to carry on business; and/or
 - 11.2.5 the Buyer reasonably apprehends that any of the events mentioned above is about to occur in relation to the Seller and notifies the Seller accordingly.

12. Anti-Bribery

- 12.1 The Seller, (which for the purposes of this clause, shall include all of the Seller's employees, agents, representatives, affiliates and any person employed by or acting on behalf of the Seller) agrees with the Buyer that it will not, in connection with the Goods and Services to be supplied under this Contract or in respect of any other agreement or understanding between the Buyer and the Seller, bribe, or attempt to bribe (which shall include without limitation, any offer of any form of payment, gift or other form of inducement, reward or advantage charitable donations, facilitation payments, and/or political contributions (whether of money or anything of value)) the Buyer or any of the Buyer's employees, agents, representatives, affiliates or persons employed by or acting on behalf of the Buyer, any customers, potential customers, public or government officials or employees, public international organisations, political parties, or private individuals or other entities ("Relevant Party").
- 12.2 The Seller represents and warrants to the Buyer that it has not, prior to the date of this Contract, bribed or attempted to bribe any Relevant Party in Order to secure and/or retain any business with the Buyer whether in connection with this Contract or otherwise.
- 12.3 The Seller acknowledges and agrees that it is familiar with and will abide by the anti-bribery and anti-money laundering laws in all the countries in which it is incorporated or established and in which it does business.
- 12.4 The Seller agrees that it will not take or knowingly permit any action to be taken that would cause the Buyer to be in violation of any applicable anti-bribery or anti-money laundering laws.
- 12.5 The Seller agrees that its books, records and all accounts shall accurately reflect any and all transactions with the Buyer whether under this Contract or otherwise.
- 12.6 If the Seller discovers that it has or may have violated any of the provisions in this clause, the Seller shall immediately notify the Buyer and cooperate with any investigations by the Buyer into such matters.
- 12.7 Without prejudice to the generality of clauses 12.1 to 12.6 inclusive, the Seller agrees with the Buyer to establish and at all times maintain and implement such anti-bribery policies and procedures as may be required to ensure that it prevents bribery or attempted bribery taking place on the Seller's behalf.

13. General

- 13.1 The Order is personal to the Seller and the Seller shall not assign or transfer or purport to assign or transfer to any other person any of its rights or sub-Contract any of its obligations under the Contract unless otherwise agreed in Writing.
- 13.2 Providers of processes, products and services shall ensure sufficient controls for acquiring externally provided product from original or authorised manufacturers, authorised distributors, or other approved sources in order to prevent the use of counterfeit parts.
- 13.3 Any notice required or permitted to be given by either party to the other under these Conditions shall be in Writing addressed to that other party at its registered office or principal place of business or such other address as may at the relevant time have been notified pursuant to this provision to the party giving the notice.
- 13.4 If any provision of these Conditions is held by any competent authority to be invalid or unenforceable in whole or in part, the validity of the other provisions of these Conditions and the remainder of the provision in question shall not be affected.
- 13.5 The Contract shall be governed by the laws of England, and the Seller agrees to submit to the exclusive jurisdiction of the English courts.
- 13.6 The Seller takes responsibility as far as practicably possible to protect the Buyers assets when in their possession against loss, theft, abuse and unauthorised use or disposal. Buyers assets include all property whether tangible, intangible or electronic form, which includes products, equipment, tooling, vehicles, computers, software and telephone systems. All Buyers assets must only be used for legitimate business purposes.
- 13.7 The Seller must ensure flow down to external providers applicable requirements including customer requirements.
- 13.8 The Seller must, when applicable, provide test specimens for design approval, inspection/verification, investigation or auditing.
- 13.9 The Seller must retain documented information, including retention periods and disposition requirements.

14. Import Terms

- 14.1 Where the Goods are supplied for import into the United Kingdom, the following provisions shall (subject to any special terms and Conditions agreed in Writing between the Buyer and the Seller) apply:
- 14.1.1 The Goods shall be delivered (FOB) the air or sea port of shipment.
- 14.1.2 The Buyer shall be responsible for complying with any legislation or regulations governing the importation of the Goods into the United Kingdom and for the payment of any duties on them.

15. Force Majeure

If a Party is obstructed in performing any of its obligations by an event outside its reasonable control, then performance to the extent obstructed is suspended for so long as the obstruction continues. Whilst performance has been suspended for more than 30 days, either party may terminate the Contract by immediate written notice.